

Corporate Governance Compliance Rating Report



Turcas Petrol A.Ş.

03 March 2014

Validity Period : 03.03.2014-03.03.2015

LIMITATIONS

This Corporate Governance Rating Report issued by Kobirate International Credit Rating and Corporate Governance Services Inc (herein after called "KOBIRATE") for **Turcas Petrol A.Ş.** (herein after called "Company") is complied in accordance with the Corporate Governance Principles Compliance Rating Methodology prepared by Kobirate on the basis of the Corporate Governance Principles Comminique issued by the CMB on 3 Jan 2014 No: II-17.1.

The Rating Report issued by Kobirate International Credit Rating and Corporate Governance Services Inc is based on 32 copies of documents, data, files transmitted by the concerned firm electronically, including data open to general public and examinations made by our rating experts on site.

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TABLE OF CONTENT

1.		Rating Result and Summary of Rating Process	3
2.		Rating Methodology	6
3.		Company Profile	8
4.		Sections of Rating Process	
	Α.	Shareholders	13
	в.	Public Disclosure and Transparency	14
	C.	Stakeholders	15
	D.	The Board of Directors	16
5.		Corporate Governance Compliance Grades and Definitions	17



TURCAS PETROL A.Ş.

CMB CORPORATE GOVERNANCE PRINCIPLES COMPLIANCE GRADE



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1. SUMMARY OF RATING PROCESS

At the end of on site examinations of the documents, interviews held with executives and persons involved, and of other reviews, the process of rating of compliance of TURCAS PETROL A.S. with the Corporate Governance Principles is concluded in accordance with the Governance Principles Corporate Compliance Rating Methodology developed by Kobirate Uluslararasi Kredi Derecelendirme ve Yonetim Hizmetleri according to the A.S. Corporate Governance Principles issued and approved by the Capital Market Board of Turkey. Examinations were based on the last modifications made on the Capital Market Board's Corporate Governance Principles by the Comminique on 3 Jan 2014 No:II-17.1

At the end of examination of 281 criteria under the headings of Shareholders, Public Disclosure and Transparency, the Stakeholders and the Board of Directors as specified in the CMB's Corporate Principles Governance and the methodology of Kobirate A.S., developed for "Third Group Companies of the BIST" the Corporate Governance Compliance Rating Grade of TURCAS PETROL A.Ş. determined as 9,09. This result is signifies that the company has achieved a high scale compliance with the CMB's Corporate Governance Principles and it expresses that the company has formed working internal control system, а identified all risks that may occur and actively and fairly control protect shareholders' rights including giving a high level importance to public disclosure and transperancy activities. Board of Directors structure and workina conditions are compatible with Corporate Governance Principles. The company deserves to be situated in the BIST Corporate Governance Index at the highest level with this grade.

The biggest factor in achieveing the revised grade is both the Board of Directors' and Top Management's willing and determined approach to find solutions to areas that require improvement by internalizing Corporate Governance Principles.

Right after publishment of Corporate Governance Communique No: II-17.1 on the official gazette on 03.01.2014, No: 28871, a CMB Legislation Working **Group** headed by Finance Director / CFO Erkan İLHANTEKİN with an Ass. Manager and a specialist from Investor Relations Unit, Internal Audit Manager, two legal advisors from Legal Department has been formed. Necessary actions have been taken within the framework of studies and hiah level these а compliance has been achieved with Corporate Governance Communique No: II-17.1

In view of rating process under main headings in brief;

It is observed that **TURCAS** has obtained a grade of **90,84** in respect of Shareholders' Section.

In this section, it is confirmed that the company in general has achieved quite a good level of compliance with the CMB Corporate Governance Principles. The salient positive achievements are; the existance of Shareholders Relation Department, properly held general assemblies including its invitation, preparation of a detailed disclosure for the shareholders' in order to ensure access to sufficient information on agenda items and income appropriation policy being submitted to the approval of general assembly and disclosed to public via corporate website. It has been observed that compulsory items required to be complied with the CMB Corporate Governance Communique on 3 Jan 2014 No. II-17.1 56 have been made.

The company gained **91,89** from Public Disclosure and Transparency section, public disclosures and makes and instructions according to their disclosure policy published in the corporate website. It's appreciated that internet website have access to several current data specified in the principles that might be needed by the investors. The company's corporate website and annual reports largely meets the corporate governance principles.

It's observed that the company reached the grade of **90,81** for the Stakeholders' Section.

The Company has achieved considerable compliance with the CMB's Corporate Governance Principles in respect to this Management section. consultancv service received has been completed and all internal procedures regarding stakeholders especially employees have updated. been An extremely comprehensive Human resources policy has been developed, recruitment, performance appraisal, promotion, awarding, leave and social benefits has been set forth by means of internal arrangements and disclosed to the employees. А new management organization chart has been created; and directives internal company regulations are prepared in accordance with this structure. With the new restructuring, tasks and job descriptions of the existing and newly created units were identified and processes are developed.

The compensation policy for the employees has been prepared, approved by the board of directors and published on the corporate website.

Necessary information has been given on a detailed Ethical Code to all the employees to obey with and behave accordingly.

The company has set forth corporate social responsibility policies and disclosed to public.

As for the Board of Directors Section, it is found that the Company's grade amounts to **90,21**, representing a quite good compliance with the CMB's Corporate Governance Principles.

It is confirmed that the Board has set company's strategic targets, audited the performance of the company management, attention is paid to the company affairs to be in compliance with the legislation, the Articles and internal regulations.

The posts of Chairman of the Board and Chief Executive Officer are held by separate individuals.

It has been observed that the Audit, Corporate Governance and Early Dedection of Risk Committees referred to in the Principles have been formed, whose working principles appear in written documents.

On the other hand, having 2 independent and 3 female members in totally 7 membered board of directors raises compliance with the principles to the top level, it appears as important indications of compliance with the Principles such as the Board comprises independent members, guidelines for remuneration of Board Members and top executives are set forth and have been presented to the attention of the shareholders at the general assembly as a separate item.

2. RATING METHODOLOGY

The Corporate Governance Compliance Rating is a system which audits whether or not the firm's management structures and management styles, the arrangements for shareholders and stakeholders and the process of informing in transparency and accuracy are performed in accordance with the modern corporate governance principles and which assigns a grade corresponding to the existing situation.

In 1999, the Economic Cooperation and Organization (OECD) Development approved at the Meeting of Ministers and published the Corporate Governance Principles, Since then, these principles have been regarded as international references for the decision - makers, investors, shareholders and companies throughout the world. In 2002, these were revised principles and accommodated to the present situation.

As for Turkey, the Capital Market Board (CMB) has undertaken the duties for the Corporate Governance. The CMB established the Corporate Governance Principles first in 2003, later in 2005 revised and published the principles. And finally, CMB has prepared Corporate Governance Communique and its attachment Corporate Governance Principles on 3 Jan 2014. The principles are grouped under four main headings namelv: the Shareholders, Public and Transparency, Disclosure Stakeholders and the Board of Directors.

Besides the CMB, by the Directive on Bank's Corporate Governance Principles, promulgated in Official Gazette of 01.11.2006, No: 26333, the BRSA introduced the rules required to be complied with by Banks.

Kobirate Uluslararası Kredi Derecelendirme ve Kurumsal Yönetim Hizmetleri A.Ş. (Kobirate A.Ş.) achieves the Corporate Governance Compliance Rating by a system identically based on the Corporate Governance Principles of the Capital Market Board (SPKKYI - CGPCMB).Through this system, the firms are analyzed under four main headings of the Public Disclosure and Transparency, Shareholders, Stakeholders and the Board of Directors in accordance with the CGPCMB).

In this analysis, the full compliance of work flow and analysis technique with Kobirate Inc's Ethical Rules is considered.

In this analysis, 281 different criteria are considered to measure the compliance of firms whose shares are traded on BIST with the corporate governance principles. Such criteria are translated into the A.S.'s Corporate Kobirate unique Governance Rating Questionnaire and the firms' and banks' responses to which received electronically. are The responses are analyzed and reexamined by the rating experts and analysts, reexamined and turned into a reported with results which is submitted to Kobirate Corporate Governance Rating Committee for final decision.

The grade to be assigned by the Corporate Governance Rating Committee to the firm ranges between 0-10. In this "10" points mean scale of grade, excellent, full compliance with CMB's Corporate Governance Principles while "0" means that arade there is unsatisfactory compliance with CMB's Corporate Governance Principles in the existing structure.

On this context, in order to reach the total grade, the following rates as adopted from the Capital Market Board's meeting held on 01.02.2013 No: 4/105 are applied;

- Shareholders 25%
- Public Disclosure and Transparency 25%
- Stakeholders 15%
- Board of Directors 35%.

In this report the following legends have the following meanings:

✓ Due / Correct Application of CMB's Corporate Governance Principles

 Improper / Erroneous Application of CMB's Corporate Governance principles

 ✓ /* Practices required to improve to be in compliance with CMB's Corporate Governance Principles.

3. **COMPANY PROFILE**



: Turcas Petrol Anonim Şirketi

Maslak-Şişli / İstanbul : (0212) 2590000 / 17 Hat

: (0212) 2590018-19

: <u>www.turcas.com.tr</u> : info@turcas.com.tr

: Ahi Evran Caddesi No: 6 Aksoy Plaza Kat:7 34398

Company Title Company Address

Company Phone Company Facsimile Company Website Company E-Mail Address

Date of Incorporation Registered Number Paid -in Capital

Line of Business

: Exploration, production, transport, distribution, storage, import, export of and local and international dealing in energy sector and its sub-sectors such as oil, petrochemicals, fuel, electricity and naturel gas, investments

: 225.000.000.-TL

: 07/03/1980

: 171118

Sector

: Energy

Company's Representative in Charge of Rating:

Erkan İlhantekin

Finance Director/CFO

erkan.ilhantekin@turcas.com.tr

0212 259 0000/1282



Shareholders' Structure (as of report date)

Shareholder	Share (TL)	(%)
Aksoy Holding A.Ş.	115.979.909,79	51,55
Shares Traded on BIST	56.048.763,25	24,91
Company's Own Shares (Traded on BIST)	12.059.447,00	5,36
Other Individuals and Legal Entities	40.911.879,96	18,18
Total	225.000.000,00	100
Source: www.kap.gov.tr		

Turcas Petrol A.Ş.'s Ultimate Controlling Shareholders

Shareholder	Share (TL)	(%)
Erdal Aksoy	68.219.144,25	30,32
Saffet Batu Aksoy	23.388.656,33	10,40
Banu Aksoy Tarakçıoğlu	23.388.660,61	10,40
TOTAL		51,12
Source : www.kap.gov.tr		

Company's Board of Directors

Name/Surname	Title
Erdal Aksoy	Chairman of the Board
Yılmaz Tecmen	Deputy Chairman of the Board
S.Batu Aksoy	Board Member & CEO
Banu Aksoy Tarakçıoğlu	Board Member
Ayşe Botan Berker	Independent Board Member
Neslihan Tonbul	Independent Board Member
Matthew J. Bryza	Board Member
Source:www.turcas.com.tr	

Company's Executive Committee

Name/Surname	Title	
Erdal Aksoy	Chairman of the Board	
S.Batu Aksoy	Board Member and CEO	
Banu Aksoy Tarakçıoğlu	Board Member	
Cabbar Yılmaz	Coordination and Regulatory Affairs Director	
Arkın Akbay	Electricity and Gas Group Director	
Erkan İlhantekin	Finance Director / CFO	
Altan Kolbay	Corporate Communications and Public Relations	
	Manager	
Özgür Altıntaş	Legal Counsel	
Source:www.turcas.com.tr		

Strategy Committee

Name/Surname	Title
Yılmaz Tecmen	Deputy Chairman of Board/Committee Head
Erdal Aksoy	Chairman of Board
S.Batu Aksoy	Board Member /CEO
Matthew J. Bryza	Board Member
Kaynak:www.turcas.com.tr	

Company's Executives

Ad/ Soyadı	Unvanı
Cabbar Yılmaz	Coordination and Regulatory Affairs Director
Arkın Akbay	Electricity and Gas Group Director
Erkan İlhantekin	Finance Director / CFO
C.Yusuf Ata	Internal Audit Manager

UFRS Consolidated Balance Sheet Comparison of Company's Selected Items as of 3rd Quarters of the Last 2 Years

	2012/9	2013/9	Change %
Current Assets	201.654.950	149.339.666	-25,94
Fixed Assets	772.192.933	992.657.465	28,55
Total Assets	973.847.883	1.141.997.131	17,27
Short Term Liabilities	16.902.371	53.884.273	218,80
Long Term Liabilities	271.231.950	361.411.961	33,25
Equity	685.713.562	726.700.897	5,98
Source : www.kap.gov.tr			

UFRS Consolidate Income Statement Comparison of Company's Selected Items as of 3rd Quarters of the Last 2 Years

	2012/09	2013/09	Change %
Sales	15.233.835	32.924.611	116,13
Cost of Goods Sold (-)	(14.969.264)	(30.434.901)	103,32
Operating Profit/Loss	10.304.978	11.350.778	10,15
Pre-Tax Profit/Loss	65.534.789	44.968.666	-31,38
Net Profit/Loss of the period	63.528.569	40.979.303	-35,49
Source : www.kap.gov.tr			

The Peak and Bottom Closing Values of Company's Shares Traded on BIST During the Last Year

Bottom Value (TL)	Peak Value(TL)
2.27 (29.Jan.2014)	3.96 (24.May.2013)
rce : Turcas Petrol A.Ş.	

Company's Brief History and Information on Company's Activities

Being established in limited liability status in 1931, Türkpetrol ve Madeni Yağlar T.A.Ş. which was the first private gas distribution company, became a joint stock company in 1936. They established "Turcas Petrolcülük A.Ş." in partnership with Burmah Castrol Company of England in 1988. Brand name "Turcas" comes from the first three letters of joint venture companies Türkpetrol and Castrol. After opening to public in 1992, the majority of stakes was bought by Tabaş Petrolcülük A.Ş. in 1996. After the merger of Tabaş Petrolcülük A.Ş. and Turcas Petrolcülük A.Ş. in 1999 the company title has changed as "Turcas Petrol A.Ş."

Turcas with 81 years history is a holding company which has many investment affiliates operates on fuel distribution, oil refining, electricity generation and trading, imports and wholesales of natural gas in energy markets.

Turcas established a new company with the title of "Shell & Turcas Petrol A.Ş. (STAŞ)" in 2005 as s result of joint venture company agreement with "The Shell Company of Turkey Ltd" pursuant to partial division communiqué in retail and commercial sales, marketing and distribution fields. STAŞ, whose % 30 shares belong to Turcas, has started its activities as of July 1, 2006 after getting the required licenses from RT Energy Market Regulatory Authority. The large part of current net assets value of Turcas comes from STAŞ's capital shares owned. The company carries all activities on fuel distribution, commercial - industrial sales and lubricant markets through STAŞ since 2nd half of 2006. At the beginning of 2011, in order to consolidate LPG operations in Turkey, STAŞ has acquired entire Shell Gaz Ticaret ve San. A.Ş. shares from Shell Gas Holdings BV to empower its position on Auto-LPG markets. STAŞ continues serving with Shell branded 1050 service station all over Turkey.

Turcas Petol A.Ş.'s 99,6% subsidiary Turcas Rafineri Yatırımları A.Ş.'s 18,5% shareholding on STAR Rafinery Project owned by STAR Rafineri A.Ş.'s remaining 81,5% shares are transferred to SOCAR Turkey Yatırım A.Ş. (STYAŞ) on 26.07.2013 and STYAŞ's shares are shared between SOCAR Turkey Enerji A.Ş. (60%) and Ministry of Economic Development of the Republic of Azerbaijan (40%). EIA Positive Certificate is issued to STAR by the related Ministry on 8 Dec. 2009 and after taking the refinery license in 2010, STAR made an agreement with a project consultant company. The facility is expected to start production by the end of 2017.

Turcas is also 5% shareholder of the first private oil refinery company ATAŞ Anadolu Tasfiyehanesi A.Ş. (ATAŞ) which began operations in 1962.

Turcas collected all its energy sector subsidiaries under Turcas Enerji Holding A.Ş. which is 100% owned by Turcas. Turcas Enerji Holding currently owns majority shares of Turcas Elektrik Üretim A.Ş., Turcas Yenilenebilir Enerji Üretim A.Ş. and Turcas Elektrik Toptan Satış A.Ş. and 30% shares of RWE & Turcas Güney Elektrik Üretim A.Ş.

On 23 Sept. 2013, a joint venture company to operate on geothermal energy area was established among Turcas Enerji Holding A.Ş., BM Mühendislik ve İnşaat A.Ş. and ALTE Enerji A.Ş. to determine common heat source on the areas that the companies have operating license by creating synergy to increase scale of investment productivity in Aydın province, Kuyucak district, Pamukören town. As a result "Turcas BM Kuyucak Jeotermal Elektrik Üretim A.Ş. " joint venture company is established by 46% Turcas Enerji Holding A.Ş. , 46% BM Mühendislik ve İnşaat A.Ş. and 8% Alte Enerji A.Ş. shareholding.

In order to establish a large scale power plant to generate electricity based on natural gas, a joint venture company, "RWE & Turcas Güney Elektrik Üretim A.Ş." was established by Turcas Elektrik Üretim A.Ş. (TEÜAŞ) under 30% Turcas affiliates' and 70% RWE affiliates' shareholding. The construction of 775 MW RWE & Turcas Natural Gas Combined Cycle Power Plant was completed on 24.06.2013 and started to operate.



4. SECTIONS OF RATING PROCESS A. SHAREHOLDERS

Overview

- Investors' Relations Unit has been formed and fulfils all duties related with shareholders.
- Manager of Investors' Relations Unit is assigned as a member in Corporate Governance Committee.
- ✓ There are no regulations to complicate special audit.
- General assemblies are held in time and in accordance with laws and regulations.
- General assembly invitations include information that the meeting will be open to public and these issues are also arranged in the main contract.
- ✓ There are no regulations to complicate voting rights and no upper limit on vote number.
- Donations and grants policies have been created, submitted to the approval of general assembly and shared with public.
- Dividend advance is set forth in the main contract.
- ✓ Compulsory articles of the principles on shareholders' rights section has been complied with.

***** There are voting privileges.

* There are restrictions on transfer of B and C Group registered shares.

The Company has been assessed by 80 different criteria for which it has been assigned the grade of **90,84** under the headings of the facilitation of easy of Shareholders' exercise rights, shareholders' right to obtain and review information, members' right to attend the general meetings, members' voting minority members' riahts, rights, members' right to receive dividend and members' right to transfer their shares to individuals of their choice whenever they so wish as indicated in the Capital Market Board's Corporate Governance Principles.



B. PUBLIC DISCLOSURE AND TRANSPARENCY

Overview

- ✓ Disclosure activities are carried out in the framework of Disclosure Policy established.
- Internet website contains information/documents referred in the principles and is up to date.
- ✓ Information and documents mentioned in the principles are placed on website for the last 5 years.
- ✓ Information in website has also been prepared in English.
- Financial statement notifications are described both in Turkish and in English in PDP.
- Ultimate controlling shareholders chart is published via internet.
- Content of annual report is in compliance with principles and other legal regulations.

As for this section, the Company has been assessed by **37** different criteria under the headings of Internet Website and Annual Report as laid down in the Corporate Governance Principles of the Capital Market Board, for which the Company has deserved the grade of **91,89**.

C. STAKEHOLDERS



Overview

- ✓ Ethical Principles and Rules have been submitted to the approval of general assembly and disclosed in electronic means.
- ✓ There are no regulations to complicate the use of stakeholders' rights.
- Employees are provided with a safe and pleasant working environment.
- There is no discrimination or inequity complain by the employees.
- ✓ A comprehensive human resources and education policies have been created.
- Recruitment, promotion, rewards and disciplinary regulations have been established and treated accordingly in practice.
- Social Responsibility projects are established and disclosed to public.
- ✓ In trade secret framework, confidentiality of information about customers and suppliers are exercised.
- ✓/x Mechanisms and models have been created to encourage

employees to participate company management with internal regulations but there hasn't been any adjusting in the Articles.

In this section, the Company has been assessed by **42** distinct criteria under the headings of the company policy towards the Stakeholders, encouraging stakeholders participation in company management, human resource policy, the relations with the customers and suppliers, Ethical Rules and social responsibility as laid down in the Capital Market Board's Corporate Governance Principles, for which **TURCAS** has deserved the rating of **90,81**.

D. THE BOARD OF DIRECTORS



Overview

- Company's strategic targets, human and financial sources required are determined by the Board of Directors.
- The number of Board members is enough to make productive and constructive work.
- ✓ Majority of Board Members are non-executives.
- ✓ 2 of non-executive Board Members are independent members.
- There are 3 female members in the 7 member Board of Directors.
- Every member has one voting right in the Board.
- ✓ There isn't any loan/credit involvement between Board Members and company.
- Corporate Governance, Audit and Early Detection of Risk Committees and other committees are working effectively.
- Evaluation criteria on conducting self image and performance for Board of Directors have been determined.
- Manager Liability Insurance amounting to 25% of the capital against defects of Board Members duties have been made and announced in PDP.

- Internal Audit Unit operates effectively and reports to Audit Committee periodically.
- Board Members nominated by "C" group shareholders have positive/negative veto rights in some important issues.

In this section, the Company has been assessed by **122** distinct criteria in respect of the Function of the Board, Operating principles of the Board, Structure of the Board, Mode of Board meetings, Committees formed with the Board and financial benefits provided to the Directors and executives as laid down by the Capital Market Board's Corporate Governance Principles, for which the Company has gained the grade of **90,21**.

5. KOBİRATE ULUSLARARASI KREDİ DERECELENDİRME VE KURUMSAL YÖNETİM HİZMETLERİ A. Ş. CORPORATE GOVERNANCE RATING GRADES AND DESCRIPTIONS

GRADE	DEFINITIONS
9–10	The Company achieved a substantial compliance with to the Corporate Governance Principles issued by the Capital Market Board. Internal control systems are established and are operational. Any risks to which the Company might be exposed are recognised and controlled effectively. The rights of the shareholders are impartially taken care of. The level of public disclosure and transparency are high. Interests of the stakeholders are fairly considered. The structure and the working conditions of the Board of Directors are in full compliance with the Corporate Governance Principles. The Company is eligible for inclusion in the BIST corporate governance index.
7-8,9	The Company complied considerably with the Corporate Governance Principles issued by the Capital Market Board. Internal control systems are in place, and operational, although some improvements are required. Potential risks, which the Company may be exposed are identified and can be managed. Benefits of the shareholders are fairly taken care of. Public Disclosure and transparency are at high levels. Interests of the stakeholders are equitably considered. Composition and operational conditions of the Board comply with the Corporate Governance Principles. Some improvements are needed in compliance with the Corporate Governance Principles even though they do not constitute serious risks. The company is obviously eligible for inclusion in the BIST Corporate Governance Index.
6-6,9	The Company has moderately complied with the Corporate Governance Principles issued by the Capital Market Board. Internal Control systems at moderate level have been established, and operate, however, improvement is required. Potential risks that the Company may be exposed are identified and can be managed. The interest of the shareholders are taken care of although improvement is needed. Although public disclosure and transparency are taken care of, there is need for improvement. Benefits of the stakeholders are taken care of but improvement is needed. Some improvement is required in the structure and working conditions of the Board. Under these conditions, the Company is not eligible for inclusion in the BIST Corporate Governance Index.

GRADE	DEFINITIONS
4-5,9	The Company has minimum compliance with the Corporate Governance Principles issued by the Capital Market Board. Internal control systems are in place at a minimum level, but are not true and efficient. Potential risks that the company is exposed to are not properly identified and are not under control. Substantial improvements are required to comply with the Corporate Governance Principles in terms of the benefits of both the shareholders and the stakeholders, public disclosure, transparency, the structure and working conditions of the Board. Under the current conditions, the Company is not eligible to be listed in the BIST Corporate Governance Index.
< 4	The Company has failed to comply with the Corporate Governance Principles issued by the Capital Market Board. It also failed to establish its internal control systems. Potential risks that the company might be exposed are not identified and cannot be managed. The company is not responsive to the Corporate Governance Principles at all levels. There are major weaknesses in the interest of the shareholders and the stakeholders, public disclosure, transparency, Structure and working conditions of the Board appears to be at a level that might cause the investor to incur material losses.

